

UCCSN Board of Regents' Meeting Minutes October 4-5, 1996

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BOARD OF REGENTS

UNIVERSITY AND COMMUNITY COLLEGE SYSTEM OF NEVADA

October 4, 1996

The Board of Regents met on Friday, October 4, 1996, in Rooms
201-202, Moyer Student Union, University of Nevada, Las Vegas,
4505 Maryland Parkway, Las Vegas.

Members present: Mr. Madison Graves, II, Chair

Mr. Mark Alden

Ms. Shelley Berkley

Dr. Jill Derby

Dr. James Eardley

Mr. Joseph M. Foley

Mrs. Dorothy S. Gallagher

Mr. David L. Phillips

Mrs. Carolyn M. Sparks

Members absent: Mr. Daniel F. Klaich

Mrs. Nancy Price

Others present: Chancellor Richard S. Jarvis

General Counsel Donald Klasic

Vice Chancellor John Richardson

Vice Chancellor Tom Anderes

President Joseph N. Crowley, UNR

President Carol Harter, UNLV

President Richard Moore, CCSN

President James Randolph, WNCC

President Ronald Remington, GBC

President James Taranik, DRI

President Kenneth Wright, TMCC

Secretary Mary Lou Moser

Also in attendance were Faculty Senate Chairs Peggy Urie, UNR;

John Sagebiel, DRI; Larry Hyslop, GBC; Nancy Master, UNLV; Joanne

Vuillemot, CCSN; Richard Stewart, WNCC; Becky Seibert, System

Administration; Steven Streeper, TMCC. Student Government

leaders were also present: Dan Oster, UNR; Aaron Rosenthal,

UNLV; Jennifer Lee, ASTM; Joyce Marshall, GSA, UNLV; and Susana

Hernandez, ASCCSN.

Chair Madison Graves called the meeting to order at 9:00 A.M.

with all Regents present except Mr. Klaich and Mrs. Price. Mrs.

Price was serving on active duty on the North American Air

Defense.

1. Approved Resolution for the Sale of Bonds, TMCC

Approved a resolution approving the sale of bonds. At its August 1996 meeting the Board authorized the sale of bonds for TMCC in the amount of \$1.2 million.

President Wright stated that at the last Board of Regents meeting TMCC was granted authorization to seek bids. Mr. Scott Nash, Howarth Montague, stated 5 bids had been received and recommended approval of the bid submitted by Smith Barney Inc. from Seattle, Washington in the amount of \$1,180,000 with a fixed average interest rate of 5.57%.

RESOLUTION NO. 96-4

A resolution designated by the short title "10-1-96 Community Colleges Student Fees Bond Resolution"; concerning the Community Colleges of the University and

Community College System of Nevada; authorizing the project, paying and discharging of certain outstanding note of the University; authorizing the issuance of the "University and Community College System of Nevada, Community Colleges Student Fees Revenue Bonds, Series October 1, 1996", for the purpose of defraying in part the cost of such project; accepting on behalf of the University the best bid for the purchase of the bonds; providing certain covenants, agreements and other details, and making other provisions concerning the Community Colleges, the bonds and the pledged revenues; ratifying action previously taken and pertaining to the foregoing matters; providing other matters relating thereto; and repealing all resolutions in conflict herewith.

Dr. Derby moved approval of the resolution for the sale of bonds for TMCC in the amount of \$1,180,000 at 5.57% interest. Mrs. Gallagher seconded. Motion carried.

2. Approved the Finance and Planning Committee Report

Chair Dorothy Gallagher presented the report of the Finance and Planning Committee held September 4, 1996.

The following items were presented for information only:

Debt Management Process and Policy - Vice Chancellor Tom Anderes and Mr. Scott Nash and Mr. Andy Artusa of Howarth Montague & Associates, presented a draft report on debt management and suggested policies and procedures for consideration. Dr. Anderes related that he was working with the Business Officers in reviewing the draft and would report to the Committee at its meeting on October 29, 1996.

Mr. Nash defined debt as current use of future income.

The draft contains a list of all System debt, a breakdown of types of debt, slot-tax revenue, savings on refinancing, bank loans and leases, debt limits and ratings. Once the new procedures are in place, there will be an annual review of the report to ensure proper debt management.

Mrs. Gallagher moved acceptance of the report. Dr.

Derby seconded. Motion carried.

1. Approved the Resolution for Refinancing a Revenue Bond

Approved the request for approval to seek refinancing of certain UCCSN revenue bonds, and recommended that UCCSN proceed with that refinancing since the System has the opportunity to take advantage of the present bond market for refinancing 1986 revenue bonds at a lower rate. The refinancing will generate additional operating funds for operation of the facilities for UNLV and UNR.

RESOLUTION NO. 96-5

A resolution pertaining to the issuance of bonds for the purpose of refinancing certain outstanding bonds of the University; authorizing the Chancellor to arrange for the sale of bonds; and providing other matters pertaining thereto.

Vice Chancellor Tom Anderes stated he is working with Mr. Scott Nash, Howarth Montague & Associates and Swendseid & Stern on the refinancing of the existing \$16 million in bonds. Mr. Nash reports that this is a good opportunity for the System to realize approximately \$1.2 million in interest savings and rec-

ommends Board approval to proceed with the sale. Mr. Nash will report back at the November Board meeting with bid results.

Mrs. Gallagher moved approval of the request to seek refinancing of certain UCCSN revenue bonds at a lower interest rate. Dr. Eardley seconded.

Dr. Eardley asked if the same company would be used to refinance the bonds. Mr. Nash stated the bonds would go out to public bid and the original company may not be the low bid. He further stated that refinancing of the bonds would result in a \$130,000 interest savings per year realized by the System.

Motion carried.

Finance and Planning Committee Report continues after Item #9.

Meeting recessed at 9:15 A.M. and reconvened at 12:45 P.M. with all Regents present except Mr. Klaich, Mr. Phillips and Mrs. Price.

3. Approved Ballot Question 7

Approved request to endorse the concept of Ballot Question

7 (AJR 35 of the 1993 & 1995 State Legislative Sessions).

Ref. H on file with the permanent minutes.

Mr. Graves introduced Mr. Frank Tussing, Southern Nevada Certified Development Company and Mr. Tom Guthrie, Nevada Alliance for Defense, Energy and Business, as Co-Chairmen of Ballot Question 7. Mr. Tussing distributed a handout to all Regents and the Chancellor supporting and explaining Ballot Question 7.

Mr. Graves asked if funds have been raised to promote Ballot Question 7. Mr. Tussing responded that this is a campaign which started 20 years ago under Governor O'Callaghan at which time there was a problem with the Constitution in leveraging funds for the prudent use of small amounts of public funds to help small businesses qualify for traditional bank loans. Mr. Tussing further stated that Nevada is losing these businesses to other states. The passage of this constitutional amendment will permit Nevada to consider establishing some sort of public, but independent, non-profit corporation as a tool to help provide necessary

seed capital to Nevada companies ready to bring commercial technologies and innovations to the marketplace.

Mr. Tussing further stated that an all-volunteer, Statewide, grassroots campaign has been organized to inform the voting public of the importance of Ballot Question 7 via a mail campaign as well as future media and radio campaigns. Approximately 40 volunteers Statewide are currently campaigning to raise funds and a Press conference is tentatively planned for October 28 with Governor Miller. He stated this would be another tool for seeking high quality business to the State.

Mrs. Sparks asked if these funds would be a combination of State, federal and private money, whether it would go into a separate fund and how it would be used? Mr. Tussing indicated the structure is currently being analyzed and models will be proposed to the Governor and Legislature. The Utah Technical Financing Corporation, a private, non-profit corporation which is authorized by the Utah State Legislature would be a good model to adopt. The Legislature provided seed money, hired their own staff and the Governor appointed an independent 11-member board with no direct link to the Governor.

Mr. Phillips entered the meeting.

Mr. Tussing explained that the non-profit corporation has been very successful in getting money from private corporations to fund seed money and has provided loans in the average amount of \$80,000 for a term of 5 years or less to assist with the start-up of new businesses.

Mr. Graves stated he feels Ballot Question 7 would be good for the State and for technology.

Mr. Alden moved to approve support of Ballot Question 7.

Mrs. Sparks seconded.

Ms. Berkley stated that she will vote for Ballot Question 7 but has serious reservations about the Board of Regents publicly endorsing anything other than education-related issues. She was concerned that this would possibly open the door for others to approach the Board.

Mr. Graves commented that Ballot Question 7 is directly related to higher education due to the Dandini Research Park and the pending Paradise Elementary School project associ-

ated with UNLV. The seed money would help these endeavors be successful.

Mrs. Sparks wanted to know if Presidents Crowley, Harter and Taranik supported Ballot Question 7. President Crowley stated that since 1985 studies have been done by both UNR and UNLV researching economic development and Ballot Question 7 and its prospects. UNR's master plan has a strong commitment to economic development. He felt this would be tremendously helpful for research parks and technology transfer.

President Harter stated that without economic development funds the Universities' research programs do not have a chance on their own and that this Ballot Question is directly related to higher education. Funds would be provided for Business and Engineering faculty to assist new small businesses getting started and in the renovation of some buildings.

Mrs. Gallagher stated that it is appropriate for the Board to support the Ballot Question.

Mr. Graves noted for the record that the Board is endorsing

the concept to approve Ballot Question 7.

Motion carried.

4. Introductions

President Harter introduced Dr. Stephen Rice, Associate Provost for Research, and Dr. Bob Rossman, Interim Dean, College of Urban Affairs.

President Randolph introduced Elizabeth Jones, Vice President of Student Government, and Dr. Joe De Flyer, Dean of Arts and Science at WNCC.

Aaron Rosenthal introduced Luis Valeria, Director of Nevada Student Affairs.

5. Chair's Report

Chairman Graves reported that a meeting was held this morning with Secretary of Education Riley which was very successful. He complimented President Moore on his very impressive presentation of the many joint efforts of higher education with K-12. The meeting involved the Board, the

State Board of Education, County School Superintendents, UCCSN Presidents and CCSD Administrators. Following the meeting a tour was conducted of the Community College High School located on the West Charleston Campus of CCSN.

6. Chancellor's Report

Chancellor Jarvis acknowledged Ms. Connie Howard, Public Information Officer, for the exceptional System Viewbook. The quality of graphics, imagery and design is exceptional. The System Viewbook highlights higher education in Nevada and will be circulated to interested students.

Chancellor Jarvis stated there will be 2 System workshops for Board members, faculty, staff and students. The 1st workshop is scheduled for October 21, discussing 4-year programs at the Community Colleges. It will be at DRI in Las Vegas with guest speakers from Utah and Arizona. The 2nd workshop is scheduled for October 25 which is the first of a series of P-16 forums which will be offered twice a year for Administrators, P-12 and higher education Instructors. This workshop will be at CCSN on the Cheyenne Campus.

Chancellor Jarvis further stated there will be a series of

Board of Regents Workshops starting in November discussing the School of Medicine Follow-Up Report and Enrollment Management. In January, 1997 the topic will be Budget Update and LCB Audit Response. Workshops in March, April and June, 1997 will cover longer range planning issues relative to Teacher Education/K-16 Partnerships; 4-Year Programs at Community Colleges; and Benchmarking -- Performance Indicators/Funding Study.

Chancellor Jarvis reported that the search for a Director of Banking and Investments has been concluded; the Committee hired Mr. Timothy Ortez who will start on November 7.

The Chancellor extended his appreciation to Ms. Sandi Cardinal, Chair of the Search Committee, and Dr. Tom Anderes, Vice Chancellor for Finance, for the outstanding job they did on the search.

Presidents' Reports:

President Crowley reported that the annual Silver and Blue dinner will be Friday, October 4 and encouraged all to attend. On October 16 there will be a groundbreaking and dedication of the new School of Medicine at UNLV. President Crowley plans to announce the receipt of major gifts

at that time. A new Associate of Science with an Engineering emphasis is now offered at WNCC, which is developing into a 2-plus-2 program with the University.

President Harter reported that UNLV recognized several outstanding students recently: James Min Kim won a Nevada Centennial Medallion for his outstanding academic performance; he has a 4.0 GPA in Biology and Chemistry. Judith Frazier was named the 1996 NCAA Woman of the Year for Nevada. She is a great track performer with a 3.7 GPA in Education. President Harter further reported that the Silver State Documentary Film Festival was on Campus and was sponsored by the Greenspun School of Communication. The Writing Center has been expanded to offer seminars and assistance to students; there is a new Advising Center in the College of Liberal Arts; and there will be an opening of the Lied Complex Friday, October 4 at 5:00 P.M.

Vice President Jack Hess reported DRI is sponsoring the first of several international symposiums on June 9-13, 1997 at the Granlibakken Conference Center, Lake Tahoe, California. The objectives are to promote greater awareness of scientific issues related to the theme by scientists and policy-makers; to highlight the diversity of

approaches to studies of earth surface processes; and to promote ways of using scientific knowledge to improve the decision-making process. The first symposium in this series will focus on changing water regimes in drylands.

Dr. Hess further stated the primary objective of this meeting will be to identify research needs and priorities for the first decades of the 21st century which will assist DRI in setting its research objectives for the future.

President Remington reported a 10% increase in enrollment at GBC over last year and that 3 new buildings are currently under construction on Campus: a commercial television station, additional classrooms and office space and a new recreational events center.

President Moore reported a total of 250 high school students are enrolled in classes which are in collaboration with the Clark County School District program; advanced placement courses in some high schools are very successful with 40 sections and over 800 students enrolled; 900 students are enrolled in advanced technical preparation courses; and 225 high school students are enrolled in the distance education classes. Dr. Moore stated that CCSN enrollments

have increased between 20-25% over last year.

President Randolph stated that he is very pleased with President Crowley's support of many of the transfer programs from WNCC. Currently there are more than 80 programs that have been articulated between WNCC and UNR in the areas of Business, Engineering and Education. Last April the Board of Regents approved the creation of a Center for Excellence at WNCC. The Center is now in operation and recently the first annual conference was held with President and CEO of Harley Davidson the featured speaker. President Randolph thanked Regent Gallagher and Chancellor Jarvis for attending and participating in the event.

Vice President Gubanich reported that it appears the new building at TMCC will be completed ahead of time. The new building will provide students with more classroom space.

Mr. Graves introduced Regent-Elect Mrs. Thalia Dondero who will take office effective January, 1997.

7. Approved the Academic, Research & Student Affairs Committee Report

Chair Shelley Berkley presented the following report on the Academic, Research and Student Affairs Committee meeting held October 3, 1996. Ms. Berkley reported that Vice Chancellor Richardson made a presentation outlining the 1995-96 accomplishments of the Committee. Dr. Richardson reported the Committee reviewed the following: Academic Master Plans & UCCSN Strategic Directions, Existing University Admission Standards and Discussion of Potential Future Directions, Developments and Trends in UCCSN Research, Distance Education, Transfer/Articulation, Faculty Workload/Productivity and New Academic Programs/Organizational Units.

Ms. Berkley addressed the proposed issues/reports which the Committee will focus on in 1996-97: Reports on Implementation of Articulation Initiatives, 4-Year Degree Programs at Community Colleges, Distance Education, P-16 Cooperative Initiatives, Regents' Awards, Campus Biennial Assessment Reports, Campus Annual Reports on the Review of Existing Programs and Present and Future Directions in Teacher Education.

Ms. Berkley further stated that there are some issues she would like the Committee to focus on during 1996-97 which

may be a direct impact of the Welfare Reform Bill on the Community Colleges due to the emphasis on job training in order to keep welfare recipients permanently off welfare. She also suggested a review of student service areas including: financial aid, disability services and student housing issues. Enrollment management, academic advising and early studies programs are also areas of concern. Ms. Berkley suggested that one meeting be dedicated to discussing how UCCSN is dealing with these issues and how improvements can be made.

Ms. Berkley also stated she felt not enough recognition is given to teachers who excel in the classroom and she would like to see more rewards and incentives given to good teachers in the future.

Ms. Berkley moved to accept the report as presented. Dr. Derby seconded. Motion carried.

1. Approved the Bachelor of Music, Jazz Studies, UNLV

Approved the Bachelor of Music with a major in Jazz Studies at UNLV. The proposed program will focus on both jazz performance and pedagogy, with emphasis on

jazz history, theory, arranging/composition, improvisation and form and analysis. It is designed to prepare graduates for employment in the professional Music industry. Ref. A on file in the Regents Office.

Ms. Berkley moved approval of the Bachelor of Music, Jazz Studies, at UNLV. Mrs. Gallagher seconded. Motion carried.

2. Approved Elimination of Program, UNR

Approved the elimination of the Bachelor of Science in Material Science and Engineering at UNR. This program is the least competitive degree offered by a relatively small Department. As considerable resources would be required to strengthen the degree, the Department has requested that the program be eliminated and continued emphasis be placed on the bachelor's programs in Chemical and Metallurgical Engineering. Ref. B on file in the Regents Office.

Ms. Berkley moved approval of the elimination of the Bachelor of Science in Material Science and Engineering at UNR. Mrs. Sparks seconded. Motion carried.

3. Approved Proposed Pilot Program for Reduced Registration

Fees for High School Students in SB204 Courses

Approved the proposed pilot program to reduce registration fees for high school students in SB204 courses.

The System believes it would be advantageous to students, UCCSN institutions and the State to test the price sensitivity of high school students taking College courses through distance education.

The proposed policy is a pilot for one semester; its impact on enrollments will be evaluated and reported to the Board as soon as possible in the Spring semester, 1997. The proposed policy is also permissive; a President may elect not to participate.

Ms. Berkley reported that the Committee voted to recommend approval of the concept of lowering tuition fees for high school students taking SB204 classes because many high school students are not accustomed to paying for courses. The Committee requested the Chancellor's staff to report back to the Board with their recommendations regarding the pilot program.

Chancellor Jarvis reported that System staff and Presidents have worked together and recommend a flat fee of \$25 per course for high school students enrolled in SB204 courses delivered to a high school site via electronic means either for dual credit or for College credit.

Ms. Berkley moved approval that Nevada resident students attending a Nevada high school during Spring semester, 1997, may enroll in a dual credit or a College or University credit course or courses delivered to a high school site via electronic means for a \$25 registration fee per course if the course fee is approved by the institution President and the Chancellor. Mr. Alden seconded.

Mr. Graves stated this is a tremendous concept and certainly one of the most important decisions the Board has made.

Motion carried.

4. Approved Permission for High School Students to Take

UCCSN Courses

Approved lifting the restriction for the number of credits high school students may take per semester and recommends approval.

Presently, Nevada high school Juniors and Seniors, except for those in Tech Prep programs, are restricted from taking more than 6 credits of College or University courses in any semester. The System recommends that this restriction be lifted subject to the approval of appropriate school and College officials.

Ms. Berkley moved to approve lifting of the restriction for the number of credits high school students may take per semester. Mrs. Gallagher seconded.

Mr. Graves asked if counselors would be available for academic advisement for students electing to take College courses. Dr. Randolph stated that a policy has been established with the State Board of Education regarding student advisement and dual credit courses.

Motion carried.

8. Approved Agreement, UNLV

Approved the cooperative agreement with Mc Carran Airport and to enter into negotiations with the Clark County School District.

President Harter introduced several members of the Clark County School District and Airport Authority: Mary Miller, Fred Smith, Tina Quigly, Dusty Dickens and Phyllis Meckley.

President Harter stated that this tri-part agreement is an unusual partnership between the County School District, Airport Authority and University which will allow the Airport Authority to buy the 10 acres of land that the Paradise Elementary School currently occupies and move the school to the UNLV Campus, and relocation of the track of which the Airport Authority would provide up to \$1 million so UNLV would not incur any additional expense. The University would then be able to lease from the Airport the 10 acres of land that the school was on for a nominal rate which could be used later for a research park or other type of research activities.

President Harter further stated that this is a unique opportunity to blend the activities of the Paradise Elementary School and the College of Education. Many of the students are high risk students who will receive the benefit through the partnership between the School District and College of Education. Teacher Education students would have an opportunity to have daily exposure to high risk students, and a wonderful opportunity for the interaction by faculty and teachers at the Paradise Elementary School. There has been some discussion regarding the use of joint-use agreements which would possibly involve UNLV in some governance in that UNLV faculty may be involved in hiring elementary teachers. This is a tremendous opportunity to enrich both Paradise School and the UNLV College of Education. The creation of a long-term lease with the School District still remains to be done. At this time, President Harter requested Board approval of the concept to move forward with more detailed negotiations with the School District.

A. Agreement, Mc Carran Airport

Approved a cooperative agreement with Mc Carran Airport (Clark County) whereby the University agrees to implement construction restrictions and standards on future

building projects on the far west side of the Campus and in return Clark County agrees to identify County property controlled by the Department of Aviation which could be available under long-term lease to UNLV. In addition, Clark County agrees that if the University enters into an agreement with the Clark County School District for the relocation of the Paradise Elementary School to the UNLV Campus, the Airport Authority will pay for the cost of relocating the UNLV track facility on Campus up to \$1 million.

Ms. Berkley moved to approve an agreement with Mc Carran Airport (Clark County). Mr. Phillips seconded. Motion carried.

B. Negotiations, Clark County School District

Approved UNLV to enter into negotiations with the Clark County School District for the purpose of developing a long-term lease agreement whereby the University would agree to permit CCSD to construct a K-5 Elementary School on Campus property. The land lease agreement will include a "joint use" provision whereby the University and CCSD agree to work cooperatively and share

resources in the development of a Professional Development School with close ties to the College of Education and other academic Departments.

Ms. Berkley moved approval of UNLV to enter into negotiations with the Clark County School District. Mr.

Phillips seconded.

Mr. Alden questioned what would happen to the old Paradise Elementary School site and if UNLV was going to lease the property. President Harter responded that UNLV will lease the property for a very nominal amount and title will be kept by the Federal Aviation Authority. Mr. Alden asked if Legal Counsel had reviewed the agreement regarding the impact upon the system. Mr. Marc Cardinalli, Assistant General Counsel, stated that control of the land stays with the Board of Regents and UCCSN. If the motion is approved, the Board will be restricting use of the land. He is now reviewing sample leases and will be drafting an agreement between the School District and the University in the near future.

Dr. Eardley requested information regarding where the students attending Paradise Elementary School reside.

President Harter stated that many are homeless or transient and are considered high-risk students from that perspective.

President Harter noted that under Item 8A, the cost of the relocation of the track would be to a \$1 million maximum. The Airport Authority requested that this amount be included which requires the Chancellor's approval. President Harter requested changing the wording of the item to "...the Airport Authority will pay for the cost of relocating the UNLV track facility on Campus up to \$1 million", since it is not included in the language of the Board item.

Mr. Graves agreed to reflect the change.

Motion carried.

Chancellor Jarvis acknowledged the presence of Regent-Elect Thalia Dondero and recognized her efforts in making the community aware of the need to move Paradise Elementary School and the need of a Professional Development School that would benefit the students and the College of Education.

9. Approved the Audit Committee Report

Chair Mark Alden reported on the meeting of the Audit Committee held September 4, 1996.

The following item was presented for information only:

Follow-Up Reports on Internal Audits

Mrs. Sandi Cardinal, Director of Internal Audit presented follow-up reports for the audits previously submitted to the Committee. All recommendations have been completed for the following:

Mail Services Department, UNR

Upward Bound Program, UNLV

Police Department, UNR

Sierra Nevada Job Corps Center, UNR

Business Center North Equipment Inventory

Management Services, UNLV

Purchasing Department, UNLV

Telemedia Services, UNLV

High Sierra Law Academy, TMCC

Mr. Alden moved approval to accept the report. Mrs.

Sparks seconded. Motion carried.

1. Approved Internal Audits

Mr. Alden presented the following Internal Audit Reports

as contained in Ref. C on file in the Regents Office.

Fire Protection Training Academy, UNR

Controller's Office Bank Reconciliations, UNR

Motor Pool Department, UNLV

Recharge Centers, UNLV

Mr. Alden moved approval to accept the Internal Audit

Reports as presented. Mrs. Sparks seconded. Motion

carried.

2. Approved the Audit Exceptions Report

Mr. Alden presented the Audit Exceptions Report for FY

95-96. This report was previously mailed to the Board.

This report lists the Internal Audits conducted, the

recommendations made at the time of the audit, and

identifies which items are closed or are still pending.

The Chancellor has directed the Campus Presidents to review the report and to take appropriate action. It was pointed out that this report will assist the Business Officers in updating procedures and recommending policy for those areas affecting all institutions of the System. The report will be prepared twice a year by Internal Audit.

Mr. Alden moved approval to accept the Audit Exceptions Report. Mrs. Sparks seconded.

Mrs. Sparks commended Mrs. Cardinal for her efforts in clarifying information for the Committee as well as for the fine report she produced. Mrs. Sparks stated that having the report produced twice a year results in a more efficient audit process and makes the Regents' job easier.

Motion carried.

2. Approved the Finance and Planning Committee Report

(continued)

2. Approved Handbook Revision, Controller Function & Deputy

Treasurer

Chairman Gallagher presented the proposed Handbook changes concerning the defunct System Controller function and revision of the Deputy Treasurer position to Director of Banking and Investments.

Staff was directed to make certain Handbook changes since the System Controller function has not been operational for 11 years, suggesting that Board policy supporting the activity should be identified appropriately.

The position of Deputy Treasurer is being redesigned to Director of Banking and Investments requiring changes to the appropriate sections of the Handbook. Ref. D & E on file with the permanent minutes.

Note: This item was also considered by the Investment Committee. See Item 10.2.

Mrs. Gallagher moved approval to amend Handbook policy as presented. Mrs. Sparks seconded. Motion carried.

3. Approved RFP for System Cost Containment Review

Chairman Gallagher presented the RFP for a cost containment review and recommends that staff be directed to prepare the RFP. The System proposed the implementation of an internal review of administrative processes focused on enhancing efficiency of operations. The intent is to become more efficient by looking at the administrative operations and simplifying the processes. An outside consultant would define operations and analyze the functions of certain administrative functions based on cost, staff and operations. The Vice Chancellor, with the assistance of the Business Office, will develop the RFP.

Mrs. Gallagher moved approval to direct staff to prepare an RFP for review of administrative processes.

Mr. Alden seconded.

Dr. Derby questioned whether the Committee discussed the possibility of doing this internally as opposed to hiring an outside consultant. Mrs. Gallagher stated that the Committee did consider an internal review; however, it was decided an outside consultant would be better suited.

Motion carried.

4. Approved the Allocation of Slot Tax Revenue, 1997-99

Approved the allocation of statutorily mandated slot tax revenue for the 1997-99 biennium. The proposal allows the System to allocate the funds for capital projects which appear on the approved Board of Regents Priority Capital Improvements Request List. Ref. F on file in the Regents Office.

Higher education receives the first \$5 million of the slot tax revenue annually which goes to maintenance projects. The next 20% is used for a variety of purposes including debt service and maintenance projects.

More dollars have been generated over the last few years based on an increased number of slot machines in the State. The 1997-99 Biennial Budget Request provides for \$5 million per year for deferred maintenance, \$8 million per year for debt service and an additional \$2.5 million per year for additional deferred maintenance.

Mrs. Gallagher moved approval of the proposal. Mrs.

Sparks seconded. Motion carried.

10. Approved Investment Committee Report

Chairman Jim Eardley reported on the meeting of the Investment Committee held on September 6, 1996.

The following items were presented for information only:

1. Status of Director of Banking and Investment - Mrs.

Sandi Cardinal, Chair of the Search Committee reported that 46 resumes had been received, the Committee had narrowed the field down to 4 applicants, and interviews had been scheduled.

2. Performance of Endowments - Mr. Matt Lincoln, Cambridge

Associates, reported the fund asset allocation was within the guidelines of 70/30. He related that TCW Realty, with which the System invested funds, was nearing maturity (within 2 years) and that investors can request redemption after 8 years. This account, along with the Bernstein account will be reviewed by the Committee in the near future.

3. Discussion of Spending Rate and Administrative Charges -

The Committee reviewed the existing policies on the endowment spending rate which is 4.5%. This rate can only be changed by the Investment Committee requesting a change to the full Board. There currently is no administrative charge on endowments, and, again, only the Board could change that policy.

On September 18, 1996 the Committee met via telephone conference to review a request for early retirement of TCW Realty Fund V, effective September 27, 1996. The System received notification that 2 investors of this fund had requested early termination. The Fund Managers asked all investors whether they would also be interested in early termination. A 2/3 vote of all investors was required. If only the 2 investors made an early termination, they would have first call on the amounts received from sales of property. If 2/3 of the investors voted in favor of early termination, all investors would receive pro rata payments.

Under authority of the Regents policy, the Committee voted for early termination upon the advice of Cambridge Associates. Policy requires the Committee report this action to

the Board for information. TCW reported that 92% of investors voted for early termination.

Dr. Eardley moved approval to accept report. Mrs. Sparks seconded.

Mr. Foley commented that he and Dr. Eardley felt that termination or altering of the program or fund should not rest entirely with the Committee; that matters such as these should go before the Board for approval. Dr. Eardley stated that this is the only Committee that has full authority to take this type of action. Mr. Foley stated he felt strongly that the Committee should not have full authority to terminate investors or change holders of investments, but does feel it is proper for the Committee to approve moving of investments.

Mrs. Sparks responded that the Committee has full authority to hire or terminate Fund Managers so that the Board would not have to sit through lengthy interviews. Cambridge and Associates brings recommendations to the Committee for their review, then the Committee brings its recommendations to the Board for approval. The idea is the Board trusts the Committee and its advisors.

Mr. Foley agreed that the Committee would bring its recommendations to the Board for approval but should not have the authority to hire and fire Managers. He stated he felt only the Board should have that authority.

Dr. Anderes stated that upon request of the Committee he conferred with Legal Counsel regarding the guidelines under which the Committee was governed. Legal Counsel felt that based upon the current guidelines, the Committee does have the authority to hire and fire Fund Managers. Dr. Anderes stated that the \$1.2 million TCW Realty Fund V held is a small amount relative to the total amount of \$150 million invested. He noted that the threshold of amounts the Committee may terminate or move is not in writing.

Mr. Graves stated that he agreed with Mr. Foley and requested this item be placed on the November Board of Regents agenda for review. Mr. Alden concurred with Mr. Foley's comments and agreed this matter needs to go before the Board for discussion.

Mr. Foley further stated that UCCSN will lose some money on the termination of TCW and the Board needs to be aware of

this. Mrs. Sparks responded that UCCSN has been losing money on TCW Realty Fund V for several years and that the Committee has notified the Board all along.

Motion carried.

1. Approved Commercial Banking Services

Approved the Commercial Banking Services policy directing staff to prepare an RFP for commercial banking services for UCCSN and to have in place a new contract beginning January 1, 1998.

Dr. Eardley moved approval that staff be directed to prepare an RFP for commercial banking services for UCCSN and to have in place a new contract beginning January 1, 1998. Mr. Foley seconded. Motion carried.

2. Approved Handbook Change, Controller Function and Deputy Treasurer

Approved Handbook changes concerning the defunct System Controller function and revision of the Deputy Treasurer position to Director of Banking and Investments.

Request was made to direct staff to make certain Handbook changes. The System Controller function has not been operational for 11 years, suggesting that Board policy supporting the activity should be identified appropriately. The position of Deputy Treasurer was redesigned to Director of Banking and Investments requiring changes to the appropriate sections of the Handbook. Ref. D & E on file with the permanent minutes.

Dr. Eardley moved approval of the Handbook change concerning the defunct System Controller function and revision of the Deputy Treasurer position to Director of Banking and Investments. Mr. Alden seconded.

Mr. Foley asked if the Handbook had provisions regarding that Treasurer's Office personnel must be bonded.

Dr. Anderes stated there were no provisions and that current personnel are not bonded. Mr. Foley then requested that bonding of new personnel be placed on the November Board of Regents agenda. Mr. Graves concurred with this request.

Motion carried.

Note: This item was also considered by the Finance & Planning Committee. See Item 7.2.

3. Approved Additions, Permanent Endowment Fund

Approved certain additions to the UCCSN Permanent Endowment Fund. Ref. G on file with the permanent minutes.

Dr. Eardley moved approval of certain additions to the UCCSN Permanent Endowment Fund. Mrs. Sparks seconded.

Motion carried.

11. Approved the Campus Environment Committee Report

Chair Jill Derby reported on the meeting held October 3, 1996 at which time the Committee received progress reports on the UCCSN diversity targets for full-time employees and students. In June, 1995 the Board adopted UCCSN diversity goals that provide a long-range target for student enrollment and staff employment for all segments of the System. 5-Year benchmarks to the year 2000 were also established so that progress could be measured against the stated

targets.

This is the first annual progress report.

Full-Time Employees: Targets were set for full-time employees in 6 job categories, which are defined by the U. S. Office for Civil Rights and the National Center for Education Statistics. Targets are based on institutional affirmative action programs, defined as a set of specific and result-oriented procedures to which an employer commits to apply good-faith effort. Institutional programs include an analysis of areas within which the employer is deficient in the utilization of women and minorities and goals and time-tables that guide good-faith efforts in correcting these deficiencies.

Progress this year is generally positive and most Campuses appear to be on track to meet most year 2000 benchmarks and/or their long-range targets by this date.

Over half of gender equity targets Systemwide were met this year, and progress was made toward an additional 16%. However, little or no progress was made for about 1/3 of the targets. Female faculty and service employees remain the

job categories most underrepresented Systemwide.

Progress toward minority targets was similarly mixed this year. 40% of minority targets Systemwide were met and progress was made toward an additional 16%. Little or no progress was made in 44% of minority targets. Minority faculty, Administrators and skilled craft employees remain the job categories most underrepresented Systemwide.

Students: In general, Campuses set their targets in relation to the demographic composition of their service areas. The progress this year toward UCCSN student diversity targets and year 2000 benchmarks is general positive. Most Campuses appear to be on track to meet their targets by this date.

All Campuses have met or exceeded their targets for Asian students.

3 Campuses (CCSN, TMCC and WNCC) have met or exceeded their targets for American Indian students and UNLV and GBC made progress this year toward their targets. Despite lack of progress this year in this category, UNR is only marginally below its target.

CCSN met its target for Hispanic students and UNR, UNLV and GBC made progress toward their targets. Substantial work to meet targets still exists on most Campuses, however,

Black students remain underrepresented on every Campus and only UNLV and WNCC made progress this year toward their targets. Despite lack of progress this year, all Campuses except UNR are very close to meeting targets for black students.

Dr. Derby stated this is the first year that numbers have been available regarding the System's diversity goals.

Dr. Derby moved to accept the report. Mr. Phillips seconded. Motion carried.

12. Approved the Consent Agenda

(1) Approved the minutes of the meeting held August 9, 1996.

(2) Approved President Crowley's recommendation for emeritus status to the following:

Pharbus Donald Harper, Associate Athletic Director, UNR, Emeritus, effective December 18, 1995

- (3) Approved President Crowley's recommendation for promotion for the following:

Dr. H. Scott Bjerke, to Associate Professor of Surgery, School of Medicine, UNR, retroactive to July 1, 1996. Ref. C-3 on file in the Regents Office.

- (4) Approved Tenure on Hire, UNLV

Approved tenure on hire for Dr. Sandra Odell in the Department of Instructional and Curricular Studies, UNLV.

- (5) Approved the Advisory Board, College of Education, UNR

Approved the appointment of the following individual to the College of Education Advisory Board:

Helen Buck, Carson City

(6) Approved Capital Improvement Fees, UNLV

Approved for use up to \$45,000 Capital Improvement Fee funds to relocate the student newspaper Rebel Yell from the Donald Moyer Student Union to the Flora Dungan Humanities building.

(7) Approved Handbook Changes, UNLV

Approved the following Handbook changes to the UNLV

Bylaws:

A. UNLV Bylaws, Title 5, Chapter 6, Chapter III,

Section 8, Annual Evaluation of Faculty. This amendment adds procedural definition and time limits to the appeal of an evaluation which will ensure that faculty members receive fair and timely decisions. Ref. C-7A on file in the Regents Office.

B. UNLV Bylaws, Title 5, Chapter 6, Chapter II,

Section 10.9, Selection of Departmental Chairmen. This amendment specifies terms of office and

qualifications of the selection of Department chairs and School Directors. They are in keeping with good practice as well as complying with accreditation standards of the Northwest Association of Schools and Colleges. Ref. C-7B on file in the Regents Office.

(8) Approved Handbook Changes, Nevada Student Alliance Constitution

Approved Handbook changes, Title 5, Chapter 21, Nevada Student Alliance as contained in Ref. C-8 on file in the Regents Office.

(9) Approved Easement, UNR

Approved Conservation Easement to the California Regional Water Quality Control Board - Lahontan Region at the University of Nevada, Reno's Jay Dow Sr. Wetlands. This easement is part of a wetlands mitigation involving the Board, Tuscarora Gas Transmission Company and Sierra Pacific Power Company. One of the 13 ponds at the Dow Wetlands will be improved to lower annual water pumping costs. In ad-

dition, the companies will provide a cash gift of \$25,000 to support wetlands teaching and research activities. A supporting letter from Lewis Oring, Director of the Dow Wetlands, and a copy of the draft Conservation Easement are included as Ref. C-9 on file in the Regents Office.

(10) Approved the following Interlocal Agreements:

A. Parties : Board of Regents/UNR and the Nevada

Division of Mental Hygiene & Mental

Retardation (Interlocal)

Purpose : To recruit and hire Psychiatrists to

provide direct patient care at the

mental health facilities operated by

the Division.

\$\$: \$3,180,433 to UNR

Eff. Date: July 1, 1996 to June 30, 1997

B. Parties : Board of Regents/UNR and the Nevada

Division of Child & Family Services

(Interlocal)

Purpose : Victims of Crime Program.

\$\$: \$41,266 to UNR

Eff. Date: October 1, 1996 to September 30, 1997

C. Parties : Board of Regents/UNLV and Las Vegas

Valley Water District (Interlocal)

Purpose : Master Plan for District's North Well

Field Property.

\$\$: \$65,000 to UNLV

Eff. Date: Date approved by Board to June 1, 1997

D. Parties : Board of Regents/TMCC and Nevada De-

partment of Employment, Training and

Rehabilitation (Interlocal)

Purpose : Nevada Career Information System.

\$\$: Fees to be paid by TMCC based upon

number of students.

Eff. Date: May 30, 1996

E. Parties : Board of Regents/TMCC and Nevada De-

partment of Motor Vehicles and Safety

(Interlocal)

Purpose : Motorcycle Riding Courses.

\$\$: \$15,000 to TMCC

Eff. Date: July 1, 1996 to June 30, 1997

F. Parties : Board of Regents/CCSN and Nevada Department of Motor Vehicles and Safety
(Interlocal)

Purpose : Motorcycle Riding Courses.

\$\$: \$30,000 to CCSN

Eff. Date: July 1, 1996 to June 30, 1997

G. Parties : Board of Regents/GBC and Nevada Department of Motor Vehicles and Safety
(Interlocal)

Purpose : Motorcycle Riding Courses.

\$\$: \$7,000 to GBC

Eff. Date: July 1, 1996 to June 30, 1997

Mrs. Gallagher moved approval of the Consent Agenda. Mr. Phillips seconded.

Mr. Alden questioned Items 7 & 8 on the Consent Agenda which are requests for Handbook changes and requested clarification of the procedures and the process followed prior to placement of Handbook changes on the agenda. President Harter stated there is a very extensive process followed including approval by Faculty Senate, Provost and President prior to submission for the agenda.

Motion carried.

13. Approved Appointment, Ad Hoc Committee on Chancellor
Evaluation

Mr. Graves reported that procedures for the evaluation of the Chancellor provide for a Committee comprised of the Chair of the Board who is responsible for conducting the evaluation, assisted by 2 members of the Board selected by the Chair of the Board. Mr. Graves appointed Dr. Jill Derby, Vice Chair, and Ms. Shelley Berkley to the Committee.

Mr. Alden moved approval of Dr. Derby and Ms. Berkley to the Ad Hoc Committee on Chancellor Evaluation. Dr. Eardley seconded. Motion carried.

14. Approved Appointment, Ad Hoc Committee on Estate Tax

Approved appointment of 2 Regents to serve on an Ad Hoc Committee on Estate Tax as required by NRS 375A.710. Chancellor Jarvis stated that the statute requires a Committee comprised of 2 Regents, 2 Administrators, 2 faculty members and 1 student be assembled which will ensure regional and

institutional balance. The Committee will conduct a detailed complex process of reviewing Title 4, Chapter 10, Section 23. Mr. Graves appointed Mrs. Dorothy Gallagher and Mrs. Carolyn Sparks to the Committee.

Mr. Alden moved approval of appointments of Mrs. Gallagher and Mrs. Sparks to the Ad Hoc Committee on Estate Tax. Mr. Phillips seconded. Motion carried.

15. Approved Gifts and Naming of Colleges & Buildings, UNLV

Approved requests as follows:

A. William S. Boyd School of Law

In August William S. Boyd pledged \$5 million to the proposed new Law School and rallied the support of other prominent members of the business community to bring the total additional pledges to approximately \$7 million. The other donors as of this date are Sunbelt Broadcasting Company Channel 3 and James E. Rogers, President and Chief Executive Officer; Michael Gaughan, Chairman and CEO, Coast Resorts; Jackie Gaughan, President, El Cortez Hotel & Casino; attorney Warren Nelson,

a member of Boyd Gaming's Board of Directors; Samuel and Pat Lionel, partners in Lionel, Sawyer & Collins Attorneys; and the Boyd Gaming Corporation. These donations will be used to supplement start-up funding for the new Law School. In recognition of Mr. Boyd's donation and outstanding support of this initiative, request was made that the new School be named the William S. Boyd School of Law, contingent upon final approval of the Legislature to create a Law School at UNLV.

Ms. Berkley moved approval of naming the William S. Boyd School of Law. Mr. Phillips seconded. Motion carried.

B. Greenspun College of Urban Affairs

When UNLV announced plans to create a new College of Urban Affairs, the Greenspuns began discussion with the University about providing an additional \$1.7 million gift to assist with the initiation of this College.

In recognition of the Greenspun family's bequests of more than \$5 million in cash, pledges and in kind gifts, request is made for acceptance of the latest gift (\$1.7

million) as well as approval to name the new College the Greenspun College of Urban Affairs. The new gift will be used to hire several Professors in the College as well as for student scholarships.

Dr. Derby moved approval to accept a gift of \$1.7 million and naming of the Greenspun College of Urban Affairs. Mrs. Gallagher seconded.

Mr. Foley stated it was appropriate to name this building after Hank Greenspun and congratulated President Harter for her suggestion. He further stated that Mr. Greenspun was known as a very frugal man and recited a humorous story regarding his fight with the Las Vegas Sun when a Casino requested the newspaper withdraw ads because Mr. Greenspun was commenting adversely about them. He took the matter to court and won and the ads were restored.

Motion carried.

C. Lied Library

At its June, 1994 meeting the Board of Regents accepted

a gift of \$10 million, now grown to \$15 million, from the Lied Foundation Trust to assist with the funding of the new Library building that UNLV is requesting of the 1997 Nevada Legislature. Without this generous gift, the goal of constructing a first-class Library for the UNLV Campus and the Las Vegas community would have been made more difficult because of the size of the requested capital construction appropriation. The gift has also established a private/public collaboration on a State building that is likely a harbinger of the future. For this reason, request is made that the construction of the new Library, if approved by the Legislature, be named the Lied Library to recognize in perpetuity the Lied estate's substantial contribution to this premier Campus project.

Ms. Berkley moved approval of naming of the Lied Library. Mr. Phillips seconded. Motion carried.

D. Stan Fulton Building

Earlier this year the President of Anchor Gaming, Mr. Stanley J. Fulton, provided a major gift to UNLV that included \$5 million for a building to house the Inter-

national Gaming Institute on the Campus. Request was made to honor Mr. Fulton's philanthropy by naming the building the Stan Fulton building and accepting his gift.

Ms. Berkley moved approval to accept a gift of \$5 million and naming of the Stan Fulton building. Mr. Phillips seconded. Motion carried.

E. Paul B. Sogg Architecture Building

In 1988 the UNLV Foundation received a gift of \$1.5 million from the estate of the late Paul Sogg for the Architecture program. Request was made to name the new Architecture building the Paul B. Sogg Architecture building in honor of Mr. Sogg's generosity.

Ms. Berkley moved approval of naming of the Paul B. Sogg Architecture building. Mr. Phillips seconded. Motion carried.

16. Information Only: Redfield Contract

President Crowley reported than an operating agreement be-

tween UNR, TMCC and WNCC for the Redfield Campus has been completed. Ref. I on file with the permanent minutes.

17. Approved Loans, UNR

A. School of Mines

Request was made for a loan for the Mackay School of Mines, UNR. At an earlier meeting, the Board approved the University of Nevada's request to solicit bids to complete the Mackay School of Mines Library project.

Source of the loan repayment is royalty payments from the Marigold Mine. Negotiations for a loan whereby the lender would take payments when the royalty payments are received are now under way.

President Crowley stated that this loan will not go out to bid. At this time he is requesting permission to negotiate a special low-interest loan with a member of the Mackay School of Mines Advisory Board whereby payments would be made when royalties are received. Mr. Alden requested that the University's financial officers and Dr. Anderes approve loan arrangements. President Crowley agreed.

Dr. Derby moved approval for Mackay School of Mines to negotiate a loan. Mrs. Gallagher seconded. Motion carried.

B. Loan, Satellite Uplink/Downlink, KUNR

Request is made for approval of a loan between Hal Kileforth and KUNR in the amount of \$78,000 to be used for a satellite uplink/downlink system to improve KUNR's signal to service the Bishop, California area. The loan would be repayable at \$10,000 a year plus interest at a rate of 2.01%. Ref. J on file in the Regents Office.

President Crowley stated this loan will be repaid by funds generated by fund drives by KUNR.

Mr. Alden moved to approve a loan in the amount of \$78,000 at a 2.01% rate of interest for KUNR. Mrs. Gallagher seconded. Motion carried.

18. Public comment

Dr. Eardley thanked Mr. Foley for the advice provided to

help his understanding in real estate matters.

19. New Business

Dr. Derby suggested that some time be set aside at the next Board meeting to recognize the 3 retiring Regents.

Mr. Dan Oster, ASUN President, reported that at the last ASUN meeting the Senate passed its first recommendation requesting that UCCSN be designated as a special voter registration location. This request will be forwarded to Chancellor Jarvis. The Senate would like to actively lobby for this at the 1997 Legislature. Mr. Oster stated that this would allow students to register to vote at the same time they register for classes. This concept has been used in Florida and has increased the number of registered voters in that state. Mr. Oster requested the support of one or more Regents in this effort.

The meeting adjourned at 3:20 P.M.

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